SCHOOL UNIFORM POLICY

We will be focusing more closely on correct school uniforms for all students. We need to ensure consistency of expectations occurs across the school. Lately, alternative clothing has been worn, and this is beginning to cause issues between students, and for parents trying to enforce the right thing from home. If a student sees another student wearing something different, they feel that it is unfair if they have to follow the rules.

Should your child not come in wearing the school uniform (please see information below), we will send home a note to remind families of the school’s expectations. Hopefully this will assist you in supporting your child to wear the uniform appropriately. We recognise that in most instances it is not the parent/guardian that does not choose to send their child in the incorrect clothing, but rather a battle to have the child wear what is appropriate.

The Rosella Park School policy states that the uniform for the Junior and Intermediate students is a MAROON POLO SHIRT and BLACK SHORTS (for boys and girls) OR SKORTS (for girls), socks and joggers/closed in shoes. Senior and Transition students have a SENIOR SHIRT and BLACK SHORTS or SKORTS, socks and joggers/closed in shoes. A Maroon wide brimmed hat or legionnaires cap is acceptable. NO CAPS OF ANY KIND ARE ALLOWED. Please do not allow your child to bring a cap to school.

Coloured board shorts, boots, leggings and jeans are NOT ACCEPTABLE. Please make sure your student is dressed in the correct school uniform.

If you have any concerns around the uniform policy, please feel free to discuss with me at any time.

EMERGENCY CONTACT

It is a requirement of Education Queensland that the school be able to contact the parent/carer/legal guardian of a student when it is needed in case of an emergency or a behaviour issue. Therefore if your address or phone number has changed for any reason you must update your details at the school office.

NOTIFICATION OF ABSENCES

It is an obligation of the parent to notify the school when your student is absent. If your student is recorded as being absent from school for 3 consecutive days without an explanation, the class teacher will follow up with a phone call for an explanation of the absence.

It is also the responsibility of the parent/carer to advise the taxi company if your student will be absent and taxi pickup is not required.

ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS
If your child requires medication during school hours please visit the school administration office and fill in a Medication Authorisation Form. Medication \textbf{WILL NOT} be administered by school staff unless it has the required pharmacy label and is in its original box. At no time will any medication administered to another student. At all times, medication must be stored in the school office.

All unused medication will be returned to the parent/carer/legal guardian of the student.

\textbf{NON-PRESCRIBED ORAL MEDICATIONS}, such as analgesics, Panadol, cough medicine etc and over-the-counter medications \textbf{WILL NOT BE ADMINISTERED} by teachers or other persons on the school staff unless a Request for Medication form has been filled out and the item has a pharmacy label on the box.

\textbf{SAFE DROP OFF AND PICK UP}

\textit{We once again request that parents/carers set an example for our students with regards to safety in the parking lot area, AND ONLY CROSS THE ROAD USING THE PEDESTRIAN CROSSINGS! As you know this can be a very busy area, so safety is a real concern for us!}

Another concern is that it seems parents are ignoring staff instructions to use the crossing. Please ensure you follow the safety guidelines. If you have parked out on the street; please \textbf{DO NOT} walk through the double gates where traffic enters. There is an access gate in the fence (by bike path) where you can follow the footpath inside the fenced area. This is a much safer option.

\textbf{SCHOOL HOURS}

School hours are 9:00 a.m. – 3:00 p.m. If you are bringing your student to school after school has started they must be signed in at the office. If you are picking your student up early, they must be signed out at the office.

We would like to remind parents and carers that our teachers and teacher aides are \textbf{not} on duty at the school until 8:30 a.m. \textit{Please do not drop your student at school before this time as there is no supervision available.}

It would also be appreciated that if you are going to be later than 3:15 picking up your child that you contact the school during the day to advise a staff member.